**The Terminus Initiative**

**Registered Office: 240 Lowedges Rd Lowedges Sheffield S8 7JB**

**Tel. 0114 237 8540**

**Registered Charity 1113438 Company registered in England & Wales 5210544**

**Health Improvement and Outreach Worker**

**Job Title** Health Improvement & Outreach worker

**Salary:** £24,000 per annum

**Hours:**  37.5 per week

**Term:** Fixed term appointment to December 2026 with a view to permanent

**Place of work**: The post is based around Lowedges, Batemoor and Jordanthorpe (LBJ), and an office base is provided at The Terminus Initiative, Lowedges.

**Background to the Post**. **The Terminus Initiative** delivers the Community Wellbeing Programme in LBJ under contract to Sheffield City Council. This addresses health inequalities in selected areas of the city by engaging communities in the planning and delivery of interventions to improve health and wellbeing. Delivery takes place within the framework of the People Keeping Well Partnership for the area.

**The Terminus Initiative** is a Christian charity set up in 2002 by a partnership of local churches to engage with the community and develop services and activities to address the physical, emotional and spiritual needs of the community.

Partnership working forms an important element of accountability and delivery. The LBJ Public Health Involvement Team (PHIT) is made up of providers of statutory services and local voluntary, faith and community organisations. Partnership working is an essential component of the People Keeping Well process.

**The role of the Health Improvement & Outreach Worker is to**:

* Work with stakeholders in identifying, delivering and monitoring health initiatives across the community to improve targeted areas of health.
* Work across all areas of the front line charity to support service delivery to the community.

**Main tasks:**

1. Develop good links with the PHIT partners, being aware of current community groups and activities.
2. Assist in consultation and co-production within the community.
3. Support activities specified by PHIT Community Wellbeing Program delivery plan, developing course content and learning goals for delivery. Help to run groups and activities in the community.
4. Support and build rapport with service users, deepening community relationships and increasing user numbers across groups.
5. Work to recruit and support volunteers across all areas of the PKW contract.
6. Collect and maintain appropriate records of work undertaken and assist in producing written reports and monitoring information as required, including: Project Agreement Forms, quarterly monitoring, Evaluation Reports, collecting equal opportunities data from individuals. Entering this into a computer database.
7. Work with colleagues to deliver and support other activities and groups across the wider charity e.g. Community Outreach Manager / Chaplain
8. Promote and recruit for activities, producing posters and leaflets, including use of newsletters and appropriate social networking sites (e.g. the TTI Facebook page, Twitter). Show a presence at community events and galas etc. with the PHIT display and all activities organised by the Terminus Initiative.
9. Undertake further training to support the role e.g. brief interventions.
10. Carry out other duties and relevant tasks consistent with the responsibilities of the post as agreed with the line manager.

**Accountability**

Line management for the Health Improvement & Outreach worker will be provided by The Operations Manager. As an employee of **The Terminus Initiative**, you will also be responsible to the Trustees.

**Conditions of Service**

* This is a fixed-term appointment to December 2026 with every expectation to make this permanent.
* There will be a 3 month probationary period.
* The period of notice is four weeks on either side.
* Holiday entitlement will be 25 days exclusive of 8 bank holidays, both pro rata
* Work related expenses will be paid in line with The Terminus Initiative current policy.
* Pension is 5% employee and 3% employer contribution.
* The Health Improvement & Outreach Worker will work within the policies and procedures of the Terminus Initiative

The normal hours of work will be 37.5 hours per week – mostly Monday to Friday, with some flexibility required for very occasional evening and weekend activity when there will be time off in lieu, in agreement with the line manager.

**Person Specification**

**Essential**

1. Ability to work within the Christian ethos of **The Terminus initiative.**
2. A commitment to equality of opportunity, inclusion and non-discriminatory practice, reflected in professional relationships with service users, colleagues and the general public.
3. Understanding of health issues facing communities.
4. A clear understanding of confidentiality and professional boundaries.
5. Excellent written and verbal communication skills, interpersonal skills and demonstrated competencies in IT skills, including Microsoft excel, cloud based document sharing and social media marketing & promotion. Using Zoom Teams and other online conferencing platforms.
6. Ability to collect and maintain records required for essential monitoring of user groups.
7. Good time management skills.
8. Good organisational skills.
9. Autonomous and self-motivated to undertake work within the community with a heart and passion for people and to make a difference.
10. Must hold, or be willing to obtain, a satisfactory enhanced disclosure from the Disclosure & Barring Service.
11. Must hold a UK full driving licence.
12. Job Share would be considered

**Desirable**

1. Relevant qualifications and/or experience in community engagement or public health.
2. Knowledge and understanding of policies relating to the safeguarding of children and vulnerable adults.
3. Good presentation skills.

APPLICATIONS DEADLINE: BY 5PM ON THE 21ST SEPTEMBER. TO APPLY PLEASE SUBMIT A COMPLETED APPLICATION FORM WITH A COVERING NOTE TO ADMIN@TERMINUSINITIATIVE.ORG

INTERVIEWS WILL BE ON THE 3RD OTOBER 2024.